

T H E P A R I S H O F
S T W I L F R I D
H A R R O G A T E

Annual Report & Financial Statements

of the Parochial Church Council of
The Parish of St Wilfrid,
Harrogate

for the year ended
31st December 2019.

The Parish Church is in Duchy Road, Harrogate; a residential conservation area to the North-West of the town centre. The ecclesiastical parish incorporates the areas of the Duchy estate, Jennyfield, Killinghall Moor and Harlow Hill – and as such covers a parish of wide socio-economic differentials, including some council owned housing. The Parish has a population of approximately 18,000. There are a number of public schools (both preparatory and senior) within the parish, as well as Saltergate infants and junior schools. There are also local shops, the principal leisure centre of the town, a golf club, hotels and private leisure facilities within the parish.

Charity Commission Registration Number 1131729

The parish is served by one stipendiary parish priest.

Incumbent & Team Rector

The Revd Gary Waddington, B.Sc, B.Th, M.A., SSC

Fr Gary was inducted and collated as the Incumbent and Team Rector of the Harrogate St Wilfrid Team Ministry on 18th July 2010. In addition to his duties in the parish he is a member of the Deanery Synod and Chapter, the Diocesan Synod and, since September 2015, a Proctor in Convocation for the General Synod of the Church of England. He has served on the Liturgical Commission of the Church of England, and as an Archbishop's Missioner. He has been a guest lecturer at St Stephen's House, Oxford, and supervises ordinands both for the Diocese of Leeds and wider Church.

Parochial Church Council Membership 2019-2020

Clergy

Fr G Waddington (Chairman)*

Churchwardens

Mr A Haslam*^

Mrs C Turner*^

Secretary

Dr J Hemingway (19-22)*^

Treasurer

Mr J Thompson (18-21)*^

Deanery Synod Representatives (17-20)

Mr J Brett

Mr M Laycock

Mr J Wilson

Members

Mrs Valerie Arthur (17-20)

Mr Simon Gartside (17-20)

Mrs Shirley Simpson (18-21)

Ms Lesley Bird (18-21)

Mrs Barbara Fryer (17-20)

Mrs Pam Grant (17-20)*

Mrs Sherlita Macogue-Gilliland (18-21)

Mr Mark Blackmore (19-22)

General Synod (15-20)

Fr G Waddington

Dr R Mantle

Diocesan Synod (18-21)

Mr J Brett

Mr M Laycock

Mr J Wilson

Notes:

^ Officer of the PCC

* Member of the Standing Committee

Electoral Roll Officer: Mrs B Fryer

Safeguarding Officer: Mrs D Hemingway

Minutes of the Annual Vestry Meeting: 7th April 2019

Fr Gary Waddington, Team Rector and PCC Chairman, presided over a meeting attended by 35 parishioners. Three apologies had been received.

Election of Churchwardens for 2019/20

There being no other nominations, Mr Andrew Haslam and Mrs Christine Turner were elected as Churchwardens to serve for the year 2019-20.

Minutes of the Annual Parochial Church Meeting: 7th April 2019

Minutes of the Annual Parochial Meeting 2018

The minutes of the APCM held on Sunday 15th April 2018 were approved and signed as an accurate record of that meeting.

Election to the Parochial Church Council

There were 4 vacancies for 3 year terms. There being no other nominations Mr Mark Blackmore and Dr Jo Hemingway were elected.

Election of Sidesmen

Fr Gary confirmed that there was a team of sidesmen who had expressed a willingness to continue and they were duly re-elected unanimously.

Annual Reports

A booklet containing the Annual Reports and Financial Statements had been prepared and had been available in print and electronically on request in advance of the meeting as well as being available on the day of the meeting. The report gave a summary of parish life during 2018. These were unanimously approved by the meeting. There were no other comments or questions on the reports.

Election of Independent Examiner

Mr David d'Arcy Thompson had examined the accounts for 2018 and was willing to stand again as an independent examiner for 2019. This was approved by the meeting with no objections.

Team Rector's Remarks

Fr Gary reported on the activities of the Parish over the period specified in this report. He particularly drew attentions to this being the first time in many years – if not decades – that the revenue budget was in surplus. This should be seen as a huge positive, and is thanks to the work of a great Many people. He thanked the 'team' of wardens, officers and PCC members – and recorded his thanks for the hard work of both staff and clergy alike.

Annual Report 2019-20

Aims and Purposes

St. Wilfrid's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, Fr Gary Waddington, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community. The PCC maintains an overview of the life of the parish, working alongside senior leaders and paid staff who are responsible for the day to day management of the life of the parish.

Our liturgical life seeks to enable us to live out the whole of the Christian vocation and as such when planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion.

We try to enable people to live out their faith as part of our parish community through:

- Worship and prayer; study; and developing our discipleship
- The provision of pastoral care to those living in the parish
- Our missionary and outreach work
- Our care for a historic, grade 1 listed building, preserving the fabric for future generations and developing our buildings as an asset for both the parish and the wider community.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of the PCC consists of the incumbent, churchwardens, members of higher synods and members elected by those whose names appear on the Electoral roll.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. In practice, in such a large parish, this is delegated to staff and specific individuals through the careful use of budgets within the terms of reference and policies that the PCC oversees. Over the last few years we have implemented a system where new members receive an initial welcome meeting and guidance regarding the workings of the PCC.

All PCC members serve at some time on committees – either permanent bodies or 'ad hoc' groups created to pursue specific projects. The principal subcommittee of the PCC is the Standing Committee. This committee is made up of the incumbent, the churchwardens and three other elected members (normally the PCC secretary, treasurer and one other member of the PCC). In law, the Standing Committee has the power to transact the business of the PCC between its full meetings. It also acts as the personnel committee of the PCC.

PCC members are also expected to show individual leadership within tasks delegated to them. All committees and groups are expected to report back, either directly to the PCC, or through a 'parent body' which sponsors and oversees their activities.

Volunteers

We would like to thank the many volunteers who work hard throughout the year.

Achievements and Performance

Worship and Prayer

On average, we have 14 services a week. This includes 7 masses, 5 celebrations of Evening Prayer and others, a mix of Morning Prayer and pastoral services. The church is open during the day for private prayer and visits.

During 2019, the average Sunday attendance was 154. Across the Christmas services there was an attendance of 803 people and 265 at Easter.

We have 4 church parade Sundays a year when we welcome the Scouts to participate in our worship. In addition to the regular services, there were 7 weddings and 8 funerals at St Wilfrid's.

The number on the Electoral Roll at the time of writing is 140. This is an increase of 6 from the figure at the APCM in 2019. There have been 10 new additions to the roll in the last year; 4 people have sadly died.

Deanery Synod

We have three members on the PCC who are representatives on the Deanery Synod, providing a link between the parish and the wider church. Our representatives for 2017-20 are Mr Justin Brett, Mr Michael Laycock and Mr Jonathan Wilson. Mr Brett serves as Lay Chairman of Deanery Synod.

The Parish Hall and Commercial Activity

Income: Hall Hire in 2019

The parish hall continued to be a popular venue for children's parties in 2019, with 26 parties taking place throughout the year and 12 wedding receptions and parties for adults. The hall also hosted a number of community events including fundraisers for Open Arms Malawi, local animal rescue charities, Pannal FC, St Roberts school and the Federation of Family History Societies. We have linked up with Harrogate Theatre to provide alternative spaces for their performances which can't be held in their usual venues, the car park was hired to them in November 2019 and they have booked the hall in 2020.

Regular hirers in the hall stayed steady with most morning and evening slots taken. New hirers include Art Buddy and Yorkshire Art classes.

The hall was hired in August for a week by Peak Opera as a rehearsal space which brought in some welcome income to an otherwise traditionally quiet month.

Overall hall hire income rose to £31,0017 in 2019.

Church Hire in 2019

The church was used for 6 concerts in 2019, including an American choir from Florida, VACO, the Black Dyke Band, a Swedish choir performing a Santa Lucia concert at Advent, Vocalis choir and the Henshaw's Christmas Carol Concert.

The Harrogate International Festival brought the Museum of the Moon to St Wilfrid's in July 2019. This helped the church hire income to rise to £4690 for the year, and generated a huge amount of attention in the media and online. The church also hosted three award ceremonies this year, the Harrogate In Bloom Awards and their children's' awards ceremonies, and the Business Charity Awards.

St Wilfrid's Cottage

The cottage was out of action for almost six months in 2019, as some essential repairs and upgrading were carried out. Income was £8734 for the year.

Parking

We use the website www.yourparkingspace.co.uk for car park bookings. Income from this was £299 for 2019.

Quinquennial Repairs

We are happy to say that most of the required repairs to the church fabric specified in the 2017 QI report have been completed. The next QI report will be in 2022.

Other Works

- During 2019 we replaced many of the failed or failing lights in church with LED fittings following a faculty granted in September.
- The grounds are maintained at minimal cost thanks to volunteers and the grounds staff of the Ladies College who help with lawns and hedges.

Facebook

Our Facebook page www.facebook.com/Saintwilfrid continues to be important to building awareness of St Wilfrid's locally and further afield. In January 2018 we had 519 followers on Facebook, by January 2019 we had over 700.

Trip Advisor

In order to boost our online presence for visitors to Harrogate we have added photos, more information and opening times to our TripAdvisor listing. We are currently ranked number 21 of 51 things to do in Harrogate, which has gone up, but there is still obviously a way to go to get us top ranked as a visitor destination.

Google

We now have listings with Google Places and Google My Business, as well as a correctly placed address on Google Maps.

Website

Our website at www.stwilfrid.org is an important marketing and communications tool. It is easy for us to update ourselves and looks professional.

The Parish Magazine

In 2019 the advertising income from the parish magazine was £1828. The magazine costs around £500 per edition to print and distribute so it is currently breaking even on 3 editions through the course of the year.

Pastoral Care

Although 2019 began slowly as far as Baptisms were concerned, numbers increased after Easter, and in total 23 candidates were baptised. It was a particular joy that some of these were regular members of the congregation, and that one of them immediately joined the serving team as an acolyte. In addition, the grandparents of one candidate have become regular members of the congregation.

The Baptism Visitors have done tremendous work, not only in visiting families but making them feel welcome in church, and ensuring the smooth running of the Baptism service. The support of many of the congregation in welcoming the families and their guests has also been much appreciated.

Ecumenical Relationships

St Wilfrid's has little in the way of ecumenical relationships. However, this is an area we hope to improve in time. We currently have a representative at 'Churches together in Harrogate'.

Mission and Evangelism

We had a very encouraging response to charitable giving in 2019, with significant increases in some areas, especially for Water Aid and the Christian Blind Mission, and with the Children's Society Collecting Boxes. In addition to the weekly collection for the Harrogate Homeless Project, we have collected for other charities, local, national and international.

The monthly breakdown of giving for 2019:

JANUARY	£250 for persecuted Christians
FEBRUARY	£150 for the homeless for Church Action on Poverty Sunday
MARCH & APRIL	£1,895 for Water Aid as the Lent Charity
MAY	£800.76 for the Children's Society through the collecting boxes
JULY	£1,205 for Christian Aid
AUGUST	£90 in cash donations and a large amount of clothing for the Harrogate Clothes Bank
SEPTEMBER	£190 plus a large amount in grocery items for the Harrogate Food Bank
OCTOBER	Special collection for the Harrogate Homeless Project for Harvest Festival
NOVEMBER	£1,050 for the Christian Blind Mission
DECEMBER	Cash and food donations for the homeless and the food bank
	Cash and food donations for the homeless and the food bank

In addition there were cash donations for the homeless from members of the congregation most Sundays.

The total giving in cash was £6,379.76. This was in addition to the groceries etc, which we estimate to be in the region of £2,000.

Thanks must go to Shirley and Les Simpson for their hard work on behalf of the Harrogate Homeless Project, not only in buying and delivering items, but also in making sure that we are up to date with what is most needed

Development

Works were carried out as reported in the report at (C) above. The PCC have spent some considerable time debating priorities for the next round of development and these are:

The Hall, Kitchens and Toilets

A new lighting scheme for the Church and Hall

Improvements to the security and environment of the Hall, as well as the approach to the Church from Duchy Road

A significant piece of work for 2020 will be the appointment of a new Inspecting Architect. We thank Mr Sebastian Rowe for his work over many years, and look forward to the new appointment.

Financial Review

The process of annual budget setting and stewardship review have resulted in the parish recording, for the 2nd year in a row, a surplus on the revenue budget of £3000 This continues progress. It has relied on a process of capitalisation of legacies that the PCC approved in late 2018 to form a designated transitional fund to ease the increase in quota in the last three years. The parish finances are now on more solid and sustainable ground than they have been in a considerable number of years. This is thanks to the considerable hard work of all budget holders and the wise counsel of the PCC.

We wish to record our thanks to Jonathan Thompson and Jonathan Wilson for their work on our finances and also to Rebecca Oliver and Linda Harrison for their support in handling the day to day finances in the office. We continue to maintain a narrow margin of capital funds above the PCC reserve policy. It is clear that care will need to be continued over the coming years to further stabilise the parish finances.

Reserves Policy

It is PCC policy to hold in reserve a continuing minimum of “free reserves” of three months running costs, including salary costs. At present this minimum is £50,000. This figure excludes those funds which have been designated for specific purposes (restricted funds). The PCC delegates the operation of asset management to the Standing Committee.

Appendix: Financial Reports

Statement of Financial Position As at 31/12/2019

	As at 31/12/2019 £	As at 31/12/2018 £
Fixed assets		
Tangible fixed assets	76,887	81,159
Fixed assets	<u>159,553</u>	<u>134,411</u>
Total Fixed assets	<u>236,440</u>	<u>215,569</u>
Current assets		
Cash at bank and at hand	233,921	138,480
Debtors	<u>13,107</u>	<u>40,353</u>
Total Current assets	<u>247,027</u>	<u>178,833</u>
Liabilities		
Creditors: Amounts falling due in one year	-	25,143
Agency Collections	<u>31</u>	<u>857</u>
Total Liabilities	<u>31</u>	<u>26,000</u>
Net current assets less current liabilities	<u>246,996</u>	<u>152,832</u>
Total assets less current liabilities	<u>483,436</u>	<u>368,402</u>
Represented by		
Unrestricted		
Unrestricted - General Fund	42,470	58,184
Designated		
Designated - Historic Church Repair Dividends	8,215	6,456
Designated - St Wilfrid's 200 Club	-	-
Designated - Proceeds of General Purposes Investment	17,904	17,904
Designated - Legacy Project Fund	52,901	-
Designated - Rector's Discretionary Fund	1,227	549
Designated - Transitional Revenue Relief Fund	60,298	-
Restricted		
Restricted - Bell Fund	1,013	873
Restricted - Churchyard Fund	197	157
Restricted - Development Project	31,386	41,889
Restricted - Tangible Asset - Church Heating System	76,887	81,159
Restricted - Flower Fund	1,786	1,747
Restricted - Music Foundation	21,600	17,075
Restricted - Organ Fund	7,999	7,999
Endowment		
Endowment - Brookes Bequest 130001087S	41,114	34,635
Endowment - Church Repair 130001084S	58,619	49,382
Endowment - Cox Churchyard Bequest 130001302S	6,490	5,467
Endowment - Curates Endowment 130001085S	33,337	28,084
Endowment - Vicars Endowment 130001083S	19,993	16,843
Funds of the church	<u>483,436</u>	<u>368,402</u>

Income Statement As at 31/12/2019

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	Prior Year Total Funds £
Incoming resources					
Voluntary Income	261,700	14,873	-	276,574	173,719
Activities for generating funds	49,196	9,792	-	58,989	55,121
Investment income	10,562	1,384	-	11,946	15,762
Incoming resources from charitable activities	7,173	-	-	7,173	5,794
Other incoming resources	50	1,048	-	1,098	5,964
Incoming resources	328,682	27,097	-	355,779	256,360
Resources used					
Costs of generating funds	2,543	807	-	3,350	5,225
Costs of generating voluntary income	75	-	-	75	243
Charitable activities	224,912	31,040	-	255,952	241,094
Other resources used	1,231	1,008	-	2,239	6,564
Resources used	228,761	32,855	-	261,616	253,126
Net incoming/outgoing resources before transfer	99,922	(5,758)	-	94,164	3,233
Transfers					
Gross transfers between funds - in	117,401	-	-	117,401	28,548
Gross transfers between funds - out	(117,401)	-	-	(117,401)	(28,548)
Net incoming/outgoing before other gains/losses	99,922	(5,758)	-	94,164	3,233
Other recognised gains/losses					
Gains/losses on investment assets	-	-	25,142	25,142	(1,701)
Gains/losses on valuation, fixed assets, charity own use	-	(4,272)	-	(4,272)	(4,272)
Net movement in funds	99,922	(10,029)	25,142	115,034	(2,739)
Total Funds Brought Forward	83,093	150,898	134,411	368,402	371,141
Total Funds Carried Forward	183,015	140,868	159,553	483,436	368,402

Notes to the Accounts

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared in accordance with the Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities Act 2011 together with the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

2. TANGIBLE FIXED ASSETS AND DEPRECIATION

Consecrated property and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the financial statements by s.10 of the Charities Act 2011. Movable church furnishings held by the vicar and churchwardens on

special trust for the PCC and which require a faculty for disposal are accounted for as inalienable property unless consecrated. They are listed in the Church's inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to 2005 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since 1st January 2005 have been capitalised and depreciated in the financial statements over their currently anticipated useful economic life on a straight line basis. All expenditure incurred in the year on consecrated or beneficed buildings, on the repairs of movable church furnishings is written off.

Investments

Investments are valued at market value on 31st December 2019, and accounted for in accordance with FRS102

3. CURRENT ASSETS

Amounts owing to the PCC at 31st December 2019 in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable. Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

4. INCOMING RESOURCES

Voluntary income and capital sources

- Collections are recognised when received by or on behalf of the PCC.
- Planned giving receivable under Gift Aid is recognised only when received.
- Tax recoverable on Gift Aid donations is recognised when the donation is recognised.
- Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.
- Funds raised by the sale of teas, coffees etc. and similar events are accounted for gross.
- Income from the 200 Club is accounted for gross.

Other Income

Rental income from the letting of church premises is recognised when the rental is due.

Income from Investments

Dividends are accounted for when due and payable and interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

Gains and losses on Investments

Realised gains or losses are recognised when investments are sold.

5. RESOURCES USED

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The diocesan parish share is accounted for when due.

Analysis of Income and Expenditure as at 31/12/2019

	Unrestricted £	Designated £	Restricted £	Endowment £	2019 £	2018 £
Incoming resources						
<i>Incoming resources from generated funds</i>						
Voluntary Income						
3010 Planned giving	84,139	-	-	-	84,139	85,139
3030 Church collections	6,758	-	-	-	6,758	5,837
3040 Sundry donations	6,080	-	-	-	6,080	5,213
3041 Development donations	-	-	5,041	-	5,041	9,994
3043 Rector's Discretionary Fund	850	460	-	-	1,310	1,134
3044 Bell Fund	-	-	400	-	400	-
3060 Income tax recovered	22,659	-	-	-	22,659	22,659
3061 Income tax recovered (development)	-	-	1,289	-	1,289	2,375
3070 Legacies	100,000	40,660	-	-	140,660	31,795
3080 Grants: Recurring	-	-	5,000	-	5,000	5,000
3081 Grants: Fabric / Development	94	-	3,144	-	3,238	4,572
Subtotal of Voluntary Income	220,580	41,120	14,873	-	276,574	173,719
Activities for generating funds						
3090 Fundraising	3,108	6,394	-	-	9,502	12,213
3091 Fundraising (development)	-	-	9,792	-	9,792	6,171
3120 Church Lettings	4,690	-	-	-	4,690	1,625
3121 Hall Lettings	31,017	-	-	-	31,017	29,254
3122 Parish Magazine	1,828	-	-	-	1,828	3,101
3123 Books, Candles, Printing	1,860	-	-	-	1,860	2,354
3124 Carpark Lettings	299	-	-	-	299	403
Subtotal of Activities for generating funds	42,802	6,394	9,792	-	58,989	55,121
Investment income						
3100 Dividends	-	1,704	1,384	-	3,088	3,594
3101 Interest	69	54	-	-	124	87
3102 Cottage Rental	8,734	-	-	-	8,734	12,082
Subtotal of Investment income	8,804	1,758	1,384	-	11,946	15,762
Incoming resources from charitable activities						
3110 Statutory Fees	7,173	-	-	-	7,173	5,794
Subtotal of Incoming resources from charitable activities	7,173	-	-	-	7,173	5,794
<i>Total of Incoming resources from generated funds</i>	<i>279,360</i>	<i>49,273</i>	<i>26,050</i>	<i>-</i>	<i>354,682</i>	<i>250,396</i>
<i>Other incoming resources</i>						
Other incoming resources						
3042 Flowers	-	-	1,048	-	1,048	749
3130 Walsingham Pilgrimage	50	-	-	-	50	3,470
3131 Remembrance Exhibition	-	-	-	-	-	1,745
Subtotal of Other incoming resources	50	-	1,048	-	1,098	5,964
<i>Total of Other incoming resources</i>	<i>50</i>	<i>-</i>	<i>1,048</i>	<i>-</i>	<i>1,098</i>	<i>5,964</i>
Grand total of Incoming resources	279,410	49,273	27,097	-	355,779	256,360

Analysis of Income and Expenditure as at 31/12/2019

	Unrestricted £	Designated £	Restricted £	Endowment £	2019 £	2018 £
Resources used						
<i>Costs of generating funds</i>						
Costs of generating funds						
4170 Fundraising Expenses	508	2,035	-	-	2,543	4,724
4172 Development Expenses	-	-	807	-	807	501
Subtotal of Costs of generating funds	508	2,035	807	-	3,350	5,225
Costs of generating voluntary income						
4171 Stewardship Expenses	75	-	-	-	75	243
Subtotal of Costs of generating voluntary income	75	-	-	-	75	243
<i>Total of Costs of generating funds</i>	<i>583</i>	<i>2,035</i>	<i>807</i>	<i>-</i>	<i>3,425</i>	<i>5,468</i>
<i>Charitable activities</i>						
Charitable activities						
4180 Mission Giving and Donations	134	-	-	-	134	-
4190 Parish Share	96,000	-	-	-	96,000	95,000
4191 Parish Share (paid from capital reserves)	-	24,290	-	-	24,290	24,579
4200 Salaries, Wages and Honoraria	33,568	-	1,400	-	34,968	38,967
4210 Clergy Expenses	6,687	-	-	-	6,687	6,235
4211 Parish Office	8,706	-	-	-	8,706	7,748
4220 Mission and Education	552	-	-	-	552	379
4221 Parish Magazine Costs	1,611	-	-	-	1,611	1,058
4230 Liturgical Expenses	2,030	-	-	-	2,030	1,458
4231 Music	397	-	270	-	667	143
4232 Insurance	11,901	-	-	-	11,901	11,349
4233 Church Maintenance	1,366	-	-	-	1,366	1,261
4235 Churchyard	-	-	149	-	149	119
4236 Bells	-	-	312	-	312	-
4238 Rector's Discretionary Fund	-	632	-	-	632	585
4240 Church Utility Bills	10,355	-	-	-	10,355	10,437
4251 Hall Maintenance / Cleaning	3,120	-	-	-	3,120	1,978
4252 Hall Utility Bills	6,245	-	-	-	6,245	5,197
4253 Marketing	82	-	-	-	82	505
4255 Cottage Costs	2,453	-	-	-	2,453	2,241
4260 PCC Expenses	20	-	-	-	20	-
4261 Bank Charges	139	-	60	-	199	208
4270 Capital Expenditure: Fabric / Development	-	2,130	28,320	-	30,450	28,899
4271 Capital Expenditure: Architect/Professional Fees	-	-	254	-	254	-
4272 Capital Expenditure: Development Staff Costs	-	-	276	-	276	-
4273 Capital Expenditure: Churchyard	-	-	-	-	-	2,750
4281 Capital Expenditure: Cottage	-	12,033	-	-	12,033	-
4990 Capital Expenditure: Music	261	200	-	-	461	-
Subtotal of Charitable activities	185,626	39,285	31,040	-	255,952	241,094
<i>Total of Charitable activities</i>	<i>185,626</i>	<i>39,285</i>	<i>31,040</i>	<i>-</i>	<i>255,952</i>	<i>241,094</i>
<i>Other resources used</i>						
Other resources used						
4237 Flowers	-	-	1,008	-	1,008	714
4254 Merchandise	231	-	-	-	231	320
4991 Walsingham Pilgrimage	-	-	-	-	-	3,529
4992 Remembrance Exhibition	-	-	-	-	-	2,001
4999 Other Expenditure	-	1,000	-	-	1,000	-
Subtotal of Other resources used	231	1,000	1,008	-	2,239	6,564
<i>Total of Other resources used</i>	<i>231</i>	<i>1,000</i>	<i>1,008</i>	<i>-</i>	<i>2,239</i>	<i>6,564</i>
Grand total of Resources used	186,440	42,320	32,855	-	261,616	253,126
Surplus/(Deficit)	92,969	6,952	(5,758)	-	94,164	3,233

Detailed Statement of Financial Position As at 31/12/2019

	As at 31/12/2019 £	As at 31/12/2018 £
Fixed assets		
5001 Tangible Asset - Church Heating System	76,887.00	81,158.50
5101 CBF Inv Fund Church Repair	58,619.11	49,382.11
5103 CBF Inv Fund Brookes	41,113.50	34,634.98
5104 CBF Inv Fund Cox Churchyard	6,490.08	5,467.40
5105 CBF Inv Fund Vicars Endowment	19,993.37	16,842.89
5106 CBF Inv Fund Curates Endowment	33,336.60	28,083.53
Total Fixed assets	236,439.66	215,569.41
Current assets		
5201 Bank Current CAF 1	7,507.34	11,327.45
5202 Bank Stewardship CAF 2	132,927.75	30,772.49
5203 Bank Development CAF 3	3,696.27	16,140.29
5204 Bank Current NatWest	11,470.71	3,778.17
5301 Petty Cash Float	-	3.81
5302 Treasurers Float	100.00	100.00
5303 Flower Fund Float	503.97	401.05
5402 CBF Dep Acc 1399D - Accum Inc	8,214.62	6,456.33
5403 Scottish Widows 7 Day Account	69,500.00	69,500.00
5501 Debtor - HMRC	5,226.02	6,819.98
5502 Debtor - Facilities	1,958.25	2,033.00
5504 Debtor - Grant applications in progress	-	-
5507 Debtor - Other	5,922.39	1,500.00
5508 Debtor - Legacies	-	30,000.00
Total Current assets	247,027.32	178,832.57
Liabilities		
6101 Creditor - Parish Share	-	24,579.00
6103 Creditor - Other	-	564.00
6206 Agency - Ticket Sales	31.39	0.02
6207 Agency - Charity Collections	-	857.30
Total Liabilities	31.39	26,000.32
Net asset surplus (deficit)	<u>483,435.59</u>	<u>368,401.66</u>
Reserves		
Starting balances	368,401.66	371,141.14
Excess(deficit) to date	94,163.68	3,233.14
Gains and losses on fixed assets	<u>20,870.25</u>	<u>(5,972.62)</u>
Total Reserves	<u>483,435.59</u>	<u>368,401.66</u>
	As at 31/12/2019 £	As at 31/12/2018 £
Represented by Funds		
Unrestricted	42,470.20	58,183.88
Designated	140,544.58	24,909.34
Restricted	140,868.15	150,897.53
Endowment	<u>159,552.66</u>	<u>134,410.91</u>
Total Funds	<u>483,435.59</u>	<u>368,401.66</u>

Approved, on behalf of the PCC, by



The Reverend Gary Waddington, Team Rector, PCC Chairman

27th February 2020

Fund Movement Summary as at 31/12/2019

	Fund Balances Brought Forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Current Balance Carried Forward
	£	£	£	£	£	£
Unrestricted - General Fund	58,184	279,410	186,440	(108,683)	-	42,470
Designated - Historic Church Repair Dividends	6,456	1,758	-	-	-	8,215
Designated - Legacy Project Fund	-	16,264	15,363	52,000	-	52,901
Designated - Proceeds of General Purposes Investment	17,904	-	-	-	-	17,904
Designated - Rector's Discretionary Fund	549	460	632	850	-	1,227
Designated - St Wilfrid's 200 Club	-	6,394	2,035	(4,359)	-	-
Designated - Transitional Revenue Relief Fund	-	24,396	24,290	60,192	-	60,298
Restricted - Bell Fund	873	452	312	-	-	1,013
Restricted - Churchyard Fund	157	189	149	-	-	197
Restricted - Development Project	41,889	19,214	29,716	-	-	31,386
Restricted - Flower Fund	1,747	1,048	1,008	-	-	1,786
Restricted - Music Foundation	17,075	6,195	1,670	-	-	21,600
Restricted - Organ Fund	7,999	-	-	-	-	7,999
Restricted - Tangible Asset - Church Heating System	81,159	-	-	-	(4,272)	76,887
Endowment - Brookes Bequest 130001087S	34,635	-	-	-	6,479	41,114
Endowment - Church Repair 130001084S	49,382	-	-	-	9,237	58,619
Endowment - Cox Churchyard Bequest 130001302S	5,467	-	-	-	1,023	6,490
Endowment - Curates Endowment 130001085S	28,084	-	-	-	5,253	33,337
Endowment - Vicars Endowment 130001083S	16,843	-	-	-	3,150	19,993
Totals	368,402	355,779	261,616	-	20,870	483,436

Definition of Funds

Unrestricted

General Fund

Unrestricted funds

Designated

St Wilfrid's 200 Club

Fundraising scheme with monthly draws.

Historic Church Repair Dividends

All proceeds augment general funds

Historic dividends from Church Repair Fund to maintain fabric and pay insurance premiums

Proceeds of General Purposes

To be used for any Ecclesiastical purpose in the parish.

Investment

Formerly held as a CBF investment which was solid in 2018

Rector's Discretionary Fund

Appeals for specific projects on initiative of the Team Rector

Transitional Revenue Relief Fund

A proportion of unrestricted legacies and major donations is designated to cover the parish share balance, not covered by the Revenue Budget

Legacy Project Fund

The remainder of unrestricted legacies and major donations is designated for major capital projects

Restricted

Development Project

Working Development Project Cashflow; including fundraising

Restoration Fund

Historic fundraising for Development Project, now merged with Development Project

Bell Fund

Maintenance of church bells funded by bell ringers

Churchyard Fund

Maintenance of graves in the churchyard, supported by Cox Bequest

Flower Fund

Provision of church flowers funded by sponsorship

Music Foundation

Provision of church music at St Wilfrid's (includes £15,000 ringfenced for the purchase of a chamber organ), supported by Brooke's Bequest.

Organ Fund

Maintenance and repair of church organ

Tangible Asset: Church Heating System

New church heating system recorded as a tangible asset

Endowment

Brookes Bequest 130001087S

Income to be used for upkeep of services in the Church including organ and choir. Original capital, approximately £5,500, must be maintained

Church Repair 130001084S

Income to be used for insurance / repairs / additions to Fabric of St Wilfrid's. Original capital of £4,000 must be maintained

Cox Ch Yard Bequest 130001302S

Income to be used for the preservation of graves in the churchyard. Original capital of £2,000 must be maintained

Vicars Endowment 130001083S

Income to be used for the augmentation of the Vicar's stipend through the Diocesan Stipend Fund. Original capital must be maintained

Curates Endowment 130001085S

Income is used for the payment of curates through the Diocesan Stipend Fund. Original capital must be maintained.

Definition of Assets

5101 CBF Inv Fund Ch Repair

Church Repair Fund held in CBF Investment Fund

5103 CBF Inv Fund Brookes

Brooke's Bequest, held in CBF Investment Fund

5104 CBF Inv Fund Cox Ch Yard

Cox Bequest, held in CBF Investment Fund

5105 CBF Inv Fund Vicars Endow

Vicar's Endowment, held in CBF Investment Fund

5106 CBF Inv Fund Curates Endow

Curate's Endowment, held in CBF Investment Fund

5201 Bank Current CAF 1

Principal current account

5202 Bank Payroll CAF 2

Stewardship / payroll account

5203 Bank Development

CAF 3 Development account

5204 Bank current NatWest

Secondary current account, used by 200 club

5301 Petty Cash Float

Payment of small expenses by parish office

5302 Treasurers Float

Float for events

5303 Flower Fund Float

Used to operate the Flower Fund

5402 CBF Dep Acc 1399D

Accum Inc Receives dividends from Church Repair Fund investment

5403 Scottish Widows 7 Day Account

The main deposit account for cash at the disposal of the PCC

5501 Debtor - HMRC

Outstanding Gift Aid to be claimed on 2017 donations

5502 Debtor - Facilities

Outstanding income from facilities lettings and parish magazine sponsorship

5507 Debtor - Other

Other debtors - planned giving for 2019 received after end of year and agency accounts

5508 Debtor - Legacies

Notifications of legacies that have been given but yet to be received.

**INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH
COUNCIL (PCC) OF ST. WILFRID'S HARROGATE**

I report on the financial statements for the year ended 31 December 2019 set out in this report.

Respective responsibilities of Trustees and Examiner

The PCC members are responsible for the preparation of the accounts. The PCC members consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

It is my responsibility to:-

- examine the accounts under Section 145 of the 2011 Act.
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

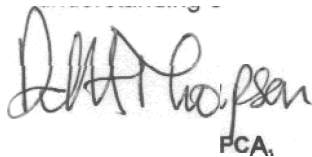
Basis of the Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examinations, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with Section 130 of the 2011 Act; and to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



FCA

27th February 2020

D. d'ARCY THOMPSON FCA. INDEPENDENT EXAMINER
19 East Parade, Harrogate, North Yorkshire, HG1 5LF