



T H E P A R I S H O F
S T W I L F R I D
H A R R O G A T E

Annual Report & Financial Statements

of the Parochial Church Council of The Parish of St Wilfrid, Harrogate,
for the year ended 31st December 2018.



T H E P A R I S H O F
S T W I L F R I D
H A R R O G A T E

The Parish Church is in Duchy Road, Harrogate; a residential conservation area to the North-West of the town centre. The ecclesiastical parish incorporates the areas of the Duchy estate, Jennyfield, Killinghall Moor and Harlow Hill – and as such covers a parish of wide socio-economic differentials, including some council owned housing.

The Parish has a population of approximately 18,000. There are a number of public schools (both preparatory and senior) within the parish, as well as Saltergate infants and junior schools. There are also local shops, the principal leisure centre of the town, a golf club, hotels and private leisure facilities within the parish.

The parish is served by one stipendiary parish priest.

Charity Commission Registration Number
1131729

Incumbent

The Revd Gary Waddington, B.Sc, B.Th, M.A., SSC

The Rectory
51b Kent Road
Harrogate
North Yorkshire
HG1 2EU
07920 464818

Fr Gary was inducted and collated as the Incumbent and Team Rector of the Harrogate St Wilfrid Team Ministry on 18th July 2010. In addition to his duties in the parish he is a member of the Deanery Synod and Chapter, the Diocesan Synod and, since September 2015, a Proctor in Convocation for the General Synod of the Church of England. He has served on the Liturgical Commission of the Church of England and is an Archbishop's Missioner. He is an annual lecturer at St Stephen's House, Oxford, and supervises ordinands both for the Diocese of Leeds and wider Church.

Parochial Church Council Membership 2018-19

Clergy

Fr G Waddington (Chairman)*

Secretary

Dr J Hemingway (17-19)*^

Deanery Synod Representatives (17-20)

Mr J Brett

Mr M Laycock

Mr J Wilson

Members

Miss J Thomas (16-19)

Mrs V Arthur (17-20)

Mrs S Gartside (17-20)

Mrs S Simpson (18-21)

Mrs S Macogue-Gilliland (18-21)

Churchwardens

Mr A Haslam*^

Mrs C Turner*

Treasurer

Mr J Thompson (18-21)*^

Mr M Woodhall (17-19)

Mrs B Fryer (17-20)

Mrs P Grant (17-20)*

Ms L Bird (18-21)

General Synod (15-20)

Fr G Waddington

Dr R Mantle

Diocesan Synod (18-21)

Mr J Brett

Mr M Laycock

Mr J Wilson

Notes:

^ Officer of the PCC

* Member of the Standing Committee

Electoral Roll Officer: Mrs B Fryer

Safeguarding Officer: Mrs D Hemingway

Minutes of the Annual Vestry Meeting: 15th April 2018

Fr Gary Waddington, Team Rector and PCC Chairman, presided over a meeting attended by 36 parishioners. Two apologies had been received.

Election of Churchwardens for 2018/19

There being no other nominations, Mr Andrew Haslam and Mrs Christine Turner were elected as Churchwardens to serve for the year 2018-19.

Minutes of the Annual Parochial Church Meeting: 15th April 2018

Minutes of the Annual Parochial Meeting 2017

The minutes of the APCM held on Sunday 30th April 2017 were approved and signed as an accurate record of that meeting.

Election to the Parochial Church Council

There were 4 vacancies for 3 year terms. There being no other nominations Mr Jonathan Thompson, Mrs Shirley Simpson, Mrs Sherlita Macogue-Gilliland and Ms Lesley Bird were elected.

Election of Sidesmen

Fr Gary confirmed that there was a team of sidesmen who had expressed a willingness to continue and they were duly re-elected unanimously.

Annual Reports

A booklet containing the Annual Reports and Financial Statements had been prepared and had been available in print and electronically on request in advance of the meeting as well as being available on the day of the meeting. The report gave a summary of parish life during 2017. These were unanimously approved by the meeting. There were no other comments or questions on the reports.

Election of Independent Examiner

Mr David d'Arcy Thompson had examined the accounts for 2017 and was willing to stand again as an independent examiner for 2018. This was approved by the meeting with no objections.

Team Rector's Remarks

Fr Gary thanked Fr Tim as well as the Churchwardens, Standing Committee, PCC and other volunteers for their support and work throughout the year. He also thanked everyone that had been involved in fundraising and other work involved in the installation of the new heating system in 2017.

He explained that work was in progress preparing a faculty application to upgrade the sound system and thanked Mrs Rebecca Oliver, Facilities Manager, for her support in these applications. He also explained that the planned development works for the year included the sound system, restoration of the Darlington panels and developing a scheme for repair of the organ. He encouraged people to support the development appeal with donations. Fr Gary encouraged the congregation to talk about the development work with friends, family, colleagues and neighbours. He also encouraged everyone to participate in the growth of the church by each person inviting one other person to church with them during the year.

Annual Report 2018-19

Aims and Purposes

St. Wilfrid's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, Fr Gary Waddington, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community. The PCC maintains an overview of the life of the parish, working alongside senior leaders and paid staff who are responsible for the day to day management of the life of the parish.

Our liturgical life seeks to enable us to live out the whole of the Christian vocation and as such when planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion.

We try to enable people to live out their faith as part of our parish community through:

- Worship and prayer; study; and developing our discipleship
- The provision of pastoral care to those living in the parish
- Our missionary and outreach work
- Our care for a historic, grade 1 listed building, preserving the fabric for future generations and developing our buildings as an asset for both the parish and the wider community.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of the PCC consists of the incumbent, churchwardens, members of higher synods and members elected by those whose names appear on the Electoral roll.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. In practice, in such a large parish, this is delegated to staff and specific individuals through the careful use of budgets within the terms of reference and policies that the PCC oversees. Over the last few years we have implemented a system where new members receive an initial welcome meeting and guidance regarding the workings of the PCC.

The PCC has met 5 times during the year with an average attendance of 77%.

All PCC members serve at some time on committees – either permanent bodies or 'ad hoc' groups created to pursue specific projects. The principal subcommittee of the PCC is the Standing Committee. This committee is made up of the incumbent, the churchwardens and three other elected members (normally the PCC secretary, treasurer and one other member of the PCC). In law, the Standing Committee has the power to transact the business of the PCC between its full meetings. It also acts as the personnel committee of the PCC.

PCC members are also expected to show individual leadership within tasks delegated to them. All committees and groups are expected to report back, either directly to the PCC, or through a 'parent body' which sponsors and oversees their activities.

Volunteers

We would like to thank the many volunteers who work hard throughout the year. The PCC wish to record their particular thanks this year to Rebecca Oliver, Catherine Wright and Angela Fahy for their work on the World War 1 exhibition.

Achievements and Performance

a) Worship and Prayer

On average, we have 14 services a week. This includes 7 masses, 5 celebrations of Evening Prayer and others, a mix of Morning Prayer and pastoral services. The church is open during the day for private prayer and visits.

During 2018, the average Sunday attendance was 159. Across the Christmas services there was an attendance of 752 people and 286 at Easter.

We have 4 church parade Sundays a year when we welcome the Scouts to participate in our worship. There were 22 baptisms during 2018. In addition to the regular services, there were 8 wedding and 9 funerals at St Wilfrid's.

A full revision of the Electoral Roll took place at the beginning of 2019. This occurs every six years. The number on the Electoral Roll at the time of writing is 134. This is reduction of 47 from the figure at the APCM in 2018.

b) Deanery Synod

We have three members on the PCC who are representatives on the Deanery Synod, providing a link between the parish and the wider church. Our representatives for 2017-20 are Mr Justin Brett, Mr Michael Laycock and Mr Jonathan Wilson. Mr Brett serves as Lay Chairman of Deanery Synod.

There were four meetings during the year. Speakers included: Evie Duarte on Domestic Abuse; the new area bishop of Ripon, the Rt Rev'd Helen-Ann Hartley on her previous ministry in New Zealand; and Simone Bennett (Deputy Diocesan Director of Education) on engagement with schools and inspiring faith in young people.

At the May meeting, the focus was on group discussions on Setting God's People Free – how we can equip both lay and ordained people for more effective mission and evangelisation. This was a theme taken on at the forthcoming lay conference and the subsequent diocesan strategy. There are five goals to the strategy: thriving as a distinctive diocese whose culture is shaped by a shared vision and values; Reimagining Ministry; Nurturing lay discipleship; Building leadership pathways; and Growing young people as Christians.

c) The Parish Hall and Commercial Activity

Commercial income in 2018 continued to make good progress and saw a 13% increase from £26,000 to over £29,000. This is accounted for by an expansion of regular bookings, as well as a slow but steady increase in one off party and wedding reception bookings. This inevitably means that the Hall is now beginning to function at close to its capacity limit and significant increases in Hall usage should not be expected in future years. We continue to review rental charges but must do so with a realistic comparison for the area.

We hope that in 2019, growth will begin in the potential income from the Church itself – in 2018, we received £1,625 from Church lettings, down from £1,900 in 2017. The installation of new heating, a significantly improved sound system and plans to improve the lighting will, over time, increase the marketability of this space. Current projections for 2019, indicate we will exceed the income from 2018.

We are exploring options for improvements and upgrades to the cottage (including works to the kitchen and bathroom), which have the potential to increase rental income.

One of the key events for 2018 was the World War 1 exhibition in St Wilfrid's chapel and the series events over the weekend of Remembrance Sunday. This garnered spectacular coverage in the *Harrogate Advertiser* and led to several people commenting that this was the premier event in Harrogate that weekend, attracting numerous visitors well beyond our expectations. The exhibit remained in place until into 2019. We are grateful to local schools, the Averdieck family, the Army Foundation College, local schools, Malcolm Neesom, and innumerable others for their hard work, engagement, encouragement and support for this exhibition and its staging. Testament to the success of the exhibition is that it has now been transferred to Harrogate Library.

d) Pastoral Care

There were very few Baptisms in the first nine months of the year, then there were so many requests that three extra dates had to be put into the calendar for October and November. In total, 21 children and one adult were baptised, and it was a particular pleasure to witness the Baptism of a mother and son who are regular members of the congregation. We were also very pleased to see that some families stayed in touch after the Baptism, and that some children who were baptised several years ago are now being brought regularly to church. Two families who came as guests to a Baptism have become regular members of the congregation.

The Baptism Visitors have done tremendous work, not only in visiting families but making them feel welcome in church, and ensuring the smooth running of the Baptism service. The support of many of the congregation in welcoming the families and their guests has also been much appreciated.

e) Eccumenical Relationships

St Wilfrid's has little in the way of ecumenical relationships. However, this is an area we hope to improve in time. We currently have a representative at 'Churches together in Harrogate'.

f) Mission and Evangelism

We were delighted with the response to our fundraising throughout the year, with charitable giving for 2018 showing a marked increase on previous years, of which there is a breakdown below. A total of £5,800.86 was raised in cash donations and an estimated total of at least £2,000 in cash donations and items of groceries, toiletries, etc, for the Harrogate Homeless Project and the Harrogate Food Bank. Shirley and Les Simpson deserve particular thanks, as they continue to have good liaison with the Homeless Hostel, delivering food every week and making sure that cash donations are used to buy what is most needed.

There was a significant increase in the giving for Water Aid during Lent and for Christian Aid in May, and we supported a new charity in the autumn, the Christian Blind Mission, to provide money for cataract operations on children in the developing countries.

A breakdown of the giving for the year 2018:

JANUARY	£100 for the Harrogate Homeless Project £250 for persecuted Christians in Bangladesh
FEBRUARY	£67 + donations of food and toiletries for the homeless to mark Churches' Action on Poverty Sunday - the cash was used to help provide hot drinks for people who had to spend their days out of doors in a particularly cold spell
MARCH & APRIL	£1,513.88 for Water Aid
MAY	£693.41 for the Children's Society through the collecting boxes £1,549.07 for Christian Aid
JULY	Collection of confectionery for the Harrogate Food Bank
SEPTEMBER	Special collection for the Harrogate Homeless Project for Harvest Festival + £25 donation from outside the congregation
OCTOBER	£670 for the Christian Blind Mission
NOVEMBER	Extra collection of items for the homeless and for the Harrogate Food bank + £200 cash donations £562.50 was raised at the Crib service that was donated to the Children's Society.

g) Development

A large number of capital works have been completed in the Church, Hall and Cottage over the last 12 months, including:

- Significant upgrade to the sound system in Church
- Preparatory work for Quinquennial inspection works
- Repair and upgrade to the lighting scheme in the Lady Chapel

We are looking forward to the next 12 months during which the current Maintenance and Development Plans will see further works being carried out to improve the condition of all the buildings including further works to repair the current lighting scheme in Church.

Financial Review

The process of annual budget setting and stewardship review have resulted in the parish recording, for the first year in more than a decade, a surplus on the revenue budget of £4,900. This is significant progress. It has relied on a process of capitalisation of legacies that the PCC approved in late 2018 to form a designated transitional fund to ease the increase in quota in the last two years. The parish finances are now on more solid and sustainable ground than they have been in a considerable number of years. This is thanks to the considerable hard work of all budget holders and the wise counsel of the PCC.

We wish to record our thanks to Jonathan Thompson and Jonathan Wilson for their work on our finances and also to Rebecca Oliver and Linda Harrison for their support in handling the day to day finances in the office. We continue to maintain a narrow margin of capital funds above the

PCC reserve policy. It is clear that care will need to be continued over the coming years to further stabilise the parish finances.

Reserves Policy

It is PCC policy to hold in reserve a continuing minimum of “free reserves” of three months running costs, including salary costs. At present this minimum is £50,000. This figure excludes those funds which have been designated for specific purposes (restricted funds). The PCC delegates the operation of asset management to the Standing Committee.

Appendix: Financial Reports

Detailed Financial Statements

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St Wilfrid Harrogate
Statement of Financial Position
As at 31/12/2018

	As at 31/12/2018	As at 31/12/2017
	£	£
Fixed assets		
Tangible fixed assets	81,159	85,430
Fixed assets	<u>134,411</u>	<u>154,016</u>
	<u>215,569</u>	<u>239,446</u>
Current assets		
Cash at bank and at hand	138,480	106,960
Debtors	<u>38,853</u>	<u>31,995</u>
	<u>177,333</u>	<u>138,954</u>
Liabilities		
Creditors: Amounts falling due in one year	25,143	5,126
Agency Collections	<u>(643)</u>	<u>2,133</u>
	<u>24,500</u>	<u>7,259</u>
Net current assets less current liabilities	<u>152,832</u>	<u>131,695</u>
Total assets less current liabilities	<u>368,402</u>	<u>371,141</u>
Historic Liabilities		
Creditors: Amounts falling due more than one year	-	-
Total assets less current liabilities	<u>368,402</u>	<u>371,141</u>
Represented by		
Unrestricted		
Unrestricted - General Fund	58,184	53,488
Designated		
Designated - General Purposes 1300010865	-	17,558
Designated - Historic Church Repair Dividends	6,456	4,766
Designated - Proceeds of General Purposes Investment	17,904	-
Designated - Rector's Discretionary Fund	549	-
Designated - St Wilfrid's 200 Club	-	-
Restricted		
Restricted - Bell Fund	873	873
Restricted - Churchyard Fund	157	92
Restricted - Development Project	41,889	47,736
Restricted - Flower Fund	1,747	1,712
Restricted - Music Foundation	17,075	15,110
Restricted - Organ Fund	7,999	7,919
Restricted - Tangible Asset - Church Heating System	81,159	85,430
Endowment		
Endowment - Brookes Bequest 1300010875	34,635	35,162
Endowment - Church Repair 1300010845	49,382	50,134
Endowment - Cox Churchyard Bequest 1300013025	5,467	5,551
Endowment - Curates Endowment 1300010855	28,084	28,511
Endowment - Vicars Endowment 1300010835	16,843	17,099
Funds of the church	<u>368,402</u>	<u>371,141</u>

**St Wilfrid Harrogate
Income Statement
As at 31/12/2018**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	Prior Year Total Funds £
Incoming resources					
Voluntary Income	151,198	22,521	-	173,719	209,716
Activities for generating funds	48,950	6,171	-	55,121	54,665
Investment income	14,413	1,350	-	15,762	15,782
Incoming resources from charitable activities	5,794	-	-	5,794	4,683
Other incoming resources	5,215	749	-	5,964	3,999
Total Incoming resources	225,569	30,790	-	256,360	288,845
Resources used					
Costs of generating funds	4,724	501	-	5,225	7,110
Costs of generating voluntary income	243	-	-	243	151
Charitable activities	207,817	33,277	-	241,094	271,170
Other resources used	5,850	714	-	6,564	4,495
Total Resources used	218,635	34,492	-	253,126	282,926
Net incoming/outgoing resources before transfer	6,935	(3,702)	-	3,233	5,919
Transfers					
Gross transfers between funds - in	24,548	4,000	-	28,548	126,142
Gross transfers between funds - out	(24,548)	(4,000)	-	(28,548)	(126,142)
Net incoming/outgoing before other gains/losses	6,935	(3,702)	-	3,233	5,919
Other recognised gains/losses					
Gains/losses on investment assets	346	-	(2,047)	(5,973)	12,752
Gains/losses on revaluation, fixed assets, charity own use	-	(4,272)	-	-	-
Net movement in funds	7,280	(7,973)	(2,047)	(2,739)	18,671
Reconciliation of funds					
Total funds brought forward	75,813	158,871	136,458	371,141	352,470
Total funds carried forward	83,093	150,898	134,411	368,402	371,141

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared in accordance with the Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities Act 2011 together with the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

2. TANGIBLE FIXED ASSETS AND DEPRECIATION

Consecrated property and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the financial statements by s.10 of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are accounted for as inalienable property unless consecrated. They are listed in the Church's inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to 2005 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since 1st January 2005 have been capitalised and depreciated in the financial statements over their currently anticipated useful economic life on a straight line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, on the repairs of movable church furnishings is written off.

Investments

Investments are valued at market value on 31st December 2018, and accounted for in accordance with FRS102.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018**

3. CURRENT ASSETS

Amounts owing to the PCC at 31st December 2018 in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable. Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

4. INCOMING RESOURCES

Voluntary income and capital sources

- Collections are recognised when received by or on behalf of the PCC.
- Planned giving receivable under Gift Aid is recognised only when received.
- Tax recoverable on Gift Aid donations is recognised when the donation is recognised.
- Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.
- Funds raised by the sale of teas, coffees etc. and similar events are accounted for gross.
- Income from the 200 Club is accounted for gross.

Other Income

Rental income from the letting of church premises is recognised when the rental is due.

Income from Investments

Dividends are accounted for when due and payable and interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

Gains and losses on Investments

Realised gains or losses are recognised when investments are sold.

5. RESOURCES USED

Grants

Grants and donations are accounted for when paid over, or when awarded. if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The diocesan parish share is accounted for when due.

St Wilfrid Harrogate
Analysis of Income and Expenditure
As at 31/12/2018

	Unrestricted £	Designated £	Restricted £	Endowment £	2018 £	2017 £
Incoming resources						
<i>Incoming resources from generated funds</i>						
Voluntary Income						
3010 Planned giving	85,139	-	-	-	85,139	79,813
3030 Church collections	5,837	-	-	-	5,837	6,486
3040 Sundry donations	4,633	-	580	-	5,213	2,455
3041 Development donations	-	-	9,994	-	9,994	26,682
3043 Rector's Discretionary Fund	-	1,134	-	-	1,134	115
3060 Income tax recovered	22,659	-	-	-	22,659	23,661
3061 Income tax recovered (development)	-	-	2,375	-	2,375	5,476
3070 Legacies	31,795	-	-	-	31,795	36,000
3080 Grants: Recurring	-	-	5,000	-	5,000	5,000
3081 Grants: Fabric / Development	-	-	4,572	-	4,572	24,029
Subtotal of Voluntary Income	150,064	1,134	22,521	-	173,719	209,716
Activities for generating funds						
3090 Fundraising	6,252	5,961	-	-	12,213	13,264
3091 Fundraising (development)	-	-	6,171	-	6,171	8,747
3120 Church Lettings	1,625	-	-	-	1,625	1,909
3121 Hall Lettings	29,254	-	-	-	29,254	25,882
3122 Parish Magazine	3,101	-	-	-	3,101	2,353
3123 Books, Candles, Printing	2,354	-	-	-	2,354	2,511
3124 Carpark Lettings	403	-	-	-	403	-
Subtotal of Activities for generating funds	42,989	5,961	6,171	-	55,121	54,665
Investment income						
3100 Dividends	582	1,662	1,350	-	3,594	3,781
3101 Interest	59	28	-	-	87	79
3102 Cottage Rental	12,082	-	-	-	12,082	11,922
Subtotal of Investment income	12,723	1,690	1,350	-	15,762	15,782
Incoming resources from charitable activities						
3110 Statutory Fees	5,794	-	-	-	5,794	4,683
Subtotal of Incoming resources from charitable activities	5,794	-	-	-	5,794	4,683
Total of Incoming resources from generated funds	211,569	8,785	30,042	-	250,396	284,846
<i>Other incoming resources</i>						
Other incoming resources						
3042 Flowers	-	-	749	-	749	638
3130 Walsingham Pilgrimage	3,470	-	-	-	3,470	3,361
3131 Remembrance Exhibition	1,745	-	-	-	1,745	-
Subtotal of Other incoming resources	5,215	-	749	-	5,964	3,999
Total of Other incoming resources	5,215	-	749	-	5,964	3,999
Grand total of Incoming resources	216,784	8,785	30,790	-	256,360	288,845

St Wilfrid Harrogate
Analysis of Income and Expenditure
As at 31/12/2018

	Unrestricted £	Designated £	Restricted £	Endowment £	2018 £	2017 £
Resources used						
<i>Costs of generating funds</i>						
Costs of generating funds						
4170 Fundraising Expenses	1,407	3,317	-	-	4,724	5,656
4172 Development Expenses	-	-	501	-	501	1,454
Subtotal of Costs of generating funds	1,407	3,317	501	-	5,225	7,110
Costs of generating voluntary income						
4171 Stewardship Expenses	243	-	-	-	243	151
Subtotal of Costs of generating voluntary income	243	-	-	-	243	151
Total of Costs of generating funds	1,651	3,317	501	-	5,468	7,261
<i>Charitable activities</i>						
Charitable activities						
4190 Parish Share	95,000	-	-	-	95,000	94,550
4191 Parish Share (paid from capital reserves)	24,579	-	-	-	24,579	14,158
4200 Salaries, Wages and Honoraria	34,767	-	4,200	-	38,967	41,001
4210 Clergy Expenses	6,235	-	-	-	6,235	5,832
4211 Parish Office	7,748	-	-	-	7,748	8,905
4220 Mission and Education	379	-	-	-	379	232
4221 Parish Magazine Costs	1,058	-	-	-	1,058	1,191
4230 Liturgical Expenses	1,458	-	-	-	1,458	1,458
4231 Music	143	-	-	-	143	3,029
4232 Insurance	11,349	-	-	-	11,349	11,027
4233 Church Maintenance	1,261	-	-	-	1,261	1,396
4235 Churchyard	-	-	119	-	119	190
4238 Rector's Discretionary Fund	-	585	-	-	585	1,661
4240 Church Utility Bills	10,437	-	-	-	10,437	8,320
4251 Hall Maintenance / Cleaning	1,978	-	-	-	1,978	2,025
4252 Hall Utility Bills	5,197	-	-	-	5,197	2,675
4253 Marketing	505	-	-	-	505	367
4255 Cottage Costs	2,241	-	-	-	2,241	2,401
4261 Bank Charges	148	-	60	-	208	450
4270 Capital Expenditure: Fabric / Development	-	-	28,899	-	28,899	63,909
4271 Capital Expenditure: Architect / Professional Fees	-	-	-	-	-	1,408
4273 Capital Expenditure: Churchyard	2,750	-	-	-	2,750	-
4280 Capital Expenditure: Hall	-	-	-	-	-	1,706
4281 Capital Expenditure: Cottage	-	-	-	-	-	2,700
4990 Capital Expenditure: Music	-	-	-	-	-	580
Subtotal of Charitable activities	207,232	585	33,277	-	241,094	271,170
Total of Charitable activities	207,232	585	33,277	-	241,094	271,170
<i>Other resources used</i>						
Other resources used						
4237 Flowers	-	-	714	-	714	648
4254 Merchandise	320	-	-	-	320	46
4991 Walsingham Pilgrimage	3,529	-	-	-	3,529	3,801
4992 Remembrance Exhibition	2,001	-	-	-	2,001	-
Subtotal of Other resources used	5,850	-	714	-	6,564	4,495
Total of Other resources used	5,850	-	714	-	6,564	4,495
Grand total of Resources used	214,733	3,902	34,492	-	253,126	282,926
Surplus/(Deficit)	2,052	4,883	(3,702)	-	3,233	5,919

St Wilfrid Harrogate
Detailed Statement of Financial Position
As at 31/12/2018

	As at 31/12/2018	As at 31/12/2017
	£	£
Fixed assets		
5001 Tangible Asset - Church Heating System	81,158.50	85,430.00
5101 CBF Inv Fund Church Repair	49,382.11	50,134.08
5102 CBF Inv Fund General Purposes	-	17,558.40
5103 CBF Inv Fund Brookes	34,634.98	35,162.38
5104 CBF Inv Fund Cox Churchyard	5,467.40	5,550.65
5105 CBF Inv Fund Vicars Endowment	16,842.89	17,099.36
5106 CBF Inv Fund Curates Endowment	28,083.53	28,511.17
Total Fixed assets	215,569.41	239,446.04
Current assets		
5201 Bank Current CAF 1	11,327.45	9,464.85
5202 Bank Stewardship CAF 2	30,772.49	6,218.37
5203 Bank Development CAF 3	16,140.29	12,013.07
5204 Bank Current NatWest	3,778.17	4,749.04
5301 Petty Cash Float	3.81	7.83
5302 Treasurers Float	100.00	-
5303 Flower Fund Float	401.05	240.11
5402 CBF Dep Acc 1399D - Accum Inc	6,456.33	4,766.24
5403 Scottish Widows 7 Day Account	69,500.00	69,500.00
5501 Debtor - HMRC	6,819.98	11,669.99
5502 Debtor - Facilities	2,033.00	1,324.60
5504 Debtor - Grant applications in progress	-	18,999.93
5508 Debtor - Legacies	30,000.00	-
Total Current assets	177,332.57	138,954.03
Liabilities		
6101 Creditor - Parish Share	24,579.00	-
6102 Creditor - Development	-	5,125.80
6103 Creditor - Other	564.00	-
6699 Agency collections	(642.68)	2,133.13
Total Liabilities	24,500.32	7,258.93
Net Asset surplus (deficit)	<u>368,401.66</u>	<u>371,141.14</u>
Reserves		
Starting balances	371,141.14	352,470.05
Excess(deficit) to date	3,233.14	5,919.11
Gains and losses on fixed assets	(5,972.62)	12,751.98
Total Reserves	<u>368,401.66</u>	<u>371,141.14</u>

St Wilfrid Harrogate
Detailed Statement of Financial Position
As at 31/12/2018

Represented by Funds

Unrestricted	58,183.88	53,488.22
Designated	24,909.34	22,324.64
Restricted	150,897.53	158,870.64
Endowment	134,410.91	136,457.64
Total Funds	<u>368,401.66</u>	<u>371,141.14</u>

Approved by:



The Reverend Gary Waddington
Team Rector
18th March 2019

**St Wilfrid Harrogate
Fund Movement Summary
As at 31/12/2018**

	Fund Balances				Gains and Current Balance	
	Brought Forward	Incoming Resources	Outgoing Resources	Transfers	Losses	Carried Forward
	£	£	£	£	£	£
Unrestricted - General Fund	53,488	216,784	214,733	2,644	-	58,184
Designated - General Purposes 130001086S	17,558	-	-	(17,904)	346	-
Designated - Historic Church Repair Dividends	4,766	1,690	-	-	-	6,456
Designated - Proceeds of General Purposes Investment	-	-	-	17,904	-	17,904
Designated - Rector's Discretionary Fund	-	1,134	585	-	-	549
Designated - St Wilfrid's 200 Club	-	5,961	3,317	(2,644)	-	-
Restricted - Bell Fund	873	-	-	-	-	873
Restricted - Churchyard Fund	92	184	119	-	-	157
Restricted - Development Project	47,736	23,612	29,459	-	-	41,889
Restricted - Flower Fund	1,712	749	714	-	-	1,747
Restricted - Music Foundation	15,110	6,166	4,200	-	-	17,075
Restricted - Organ Fund	7,919	80	-	-	-	7,999
Restricted - Tangible Asset - Church Heating System	85,430	-	-	-	(4,272)	81,159
Endowment - Brookes Bequest 130001087S	35,162	-	-	-	(527)	34,635
Endowment - Church Repair 130001084S	50,134	-	-	-	(752)	49,382
Endowment - Cox Churchyard Bequest 130001302S	5,551	-	-	-	(83)	5,467
Endowment - Curates Endowment 130001085S	28,511	-	-	-	(428)	28,084
Endowment - Vicars Endowment 130001083S	17,099	-	-	-	(256)	16,843
Totals	371,141	256,360	253,126	-	(5,973)	368,402

Definition of Funds

Unrestricted

General Fund Unrestricted funds

Designated

St Wilfrid's 200 Club Fundraising scheme with monthly draws. All proceeds augment general funds

Historic Church Repair Dividends Historic dividends from Church Repair Fund to maintain fabric and pay insurance premiums

Gen Purposes 130001086S Income to be used for any Ecclesiastical purpose in the parish. This investment was sold in 2018

Proceeds of 130001086S Proceeds from Gen Purposes investment held in bank

Rector's Discretionary Fund Appeals for specific projects on initiative of the Team Rector

Restricted

Development Project Working Development Project Cashflow; including fundraising

Restoration Fund Historic fundraising for Development Project, now merged with Development Project

Bell Fund Maintenance of church bells funded by bell ringers

Churchyard Fund Maintenance of graves in the churchyard, supported by Cox Bequest

Flower Fund Provision of church flowers funded by sponsorship

Music Foundation Provision of church music at St Wilfrid's (includes £15,000 ringfenced for the purchase of a chamber organ), supported by Brooke's Bequest.

Organ Fund Maintenance and repair of church organ

Tangible Asset - Church Heating System New church heating system recorded as a tangible asset

Endowment

Brookes Bequest 130001087S Income to be used for upkeep of services in the Church including organ and choir. Original capital, approximately £5,500, must be maintained

Church Repair 130001084S Income to be used for insurance / repairs / additions to Fabric of St Wilfrid's. Original capital of £4,000 must be maintained

Cox Ch Yard Bequest 130001302S Income to be used for the preservation of graves in the churchyard. Original capital of £2,000 must be maintained

Vicars Endowment 130001083S Income to be used for the augmentation of the Vicar's stipend through the Diocesan Stipend Fund. Original capital must be maintained

Curates Endowment 130001085S Income is used for the payment of curates through the Diocesan Stipend Fund. Original capital must be maintained

Definition of Assets

5101 CBF Inv Fund Ch Repair	Church Repair Fund held in CBF Investment Fund
5102 CBF Inv Fund Gen Purp	General Purposes, held in CBF Investment Fund
5103 CBF Inv Fund Brookes	Brooke's Bequest, held in CBF Investment Fund
5104 CBF Inv Fund Cox Ch Yard	Cox Bequest, held in CBF Investment Fund
5105 CBF Inv Fund Vicars Endow	Vicar's Endowment, held in CBF Investment Fund
5106 CBF Inv Fund Curates Endow	Curate's Endowment, held in CBF Investment Fund
5201 Bank Current CAF 1	Principal current account
5202 Bank Payroll CAF 2	Stewardship / payroll account
5203 Bank Development CAF 3	Development account
5204 Bank current NatWest	Secondary current account, used by 200 club
5301 Petty Cash Float	Payment of small expenses by parish office
5302 Treasurers Float	Float for events
5303 Flower Fund Float	Used to operate the Flower Fund
5402 CBF Dep Acc 1399D - Accum Inc	Receives dividends from Church Repair Fund investment
5403 Scottish Widows 7 Day Account	The main deposit account for cash at the disposal of the PCC
5501 Debtor - HMRC	Outstanding Gift Aid to be claimed on 2017 donations
5502 Debtor - Facilities	Outstanding income from facilities lettings and parish magazine sponsorship
5504 Debtor – Grant applications in progress	Grants that have been applied for and awarded but yet to be received
5508 Debtor – Legacies	Notifications of legacies that have been given but yet to be received

**INDEPENDENT EXAMINER'S REPORT TO THE
PAROCHIAL CHURCH COUNCIL (PCC) OF ST. WILFRID'S HARROGATE**

I report on the financial statements for the year ended 31 December 2018 set out on pages one to eleven.

Respective responsibilities of Trustees and Examiner

The PCC members are responsible for the preparation of the accounts. The PCC members consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011(the 2011 Act) and that an independent examination is required.

It is my responsibility to:-

- examine the accounts under Section 145 of the 2011 Act.
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examinations, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**D. d'ARCY THOMPSON FCA.
INDEPENDENT EXAMINER
19 EAST PARADE
HARROGATE
NORTH YORKSHIRE
HG1 5LF**

Date: 18th March 2019